OFFICE USE ONLY
Name:
Surname:
Grade:
Date of birth:
Allergies:
Parents Number:
Registration fee paid: ☐ R
School fee paid: ☐ :R_____
Proof of Adress: ☐
Enrollment Date:
Notes:

Application Forms 2027

Please complete the following forms and return it to the school with the following:

- ☐ Copies of parents' ID documents.
- ☐ Copy of child's birth certificate.
- ☐ Copy of the child's immunization record.
- ☐ Copy Medical Aid card (if any).
- ☐ Last 3 report cards.
- ☐ Transfer letter from previous school.
- ☐ Statement or letter from previous school showing school fees are paid up to date.
- ☐ Support documents, i.e. reports from therapists, etc. if applicable.
- ☐ Proof of debit order arranged for on or before 30th of each month.
- ☐ Proof of Grade 1 Readiness test.
- ☐ Silver Creek Test Math and English.

REGISTRATION FORM - 2027

PLEASE COMPLETE WITH A BLACK PEN

DO YOU HAVE ANY LEARNERS CURRENTLY/PREVIOUSLY IN THIS SCHOOL? Yes No

Name of other learner(s) : _____

LEARNER INFORMATION

LEARNER

Full names: _____

Surname: _____

Preferred name: _____

Date of birth: _____

ID number: _____

Nationality: _____

Religious denomination: _____

Gender: ☐ Male ☐ Female

Ethnic group: _____

Home language: _____

_____

Dexterity: ☐ Left ☐ Right ☐ Both

Learner mobile number: _____

Learner e-mail address: _____

Admission date: _____

Grade in 2026 : _____

Years in grade for 2026 : _____

Years in phase for 2026 : _____

Pre-primary education attended: ☐ Formal ☐ Informal

☐ Other: _____

Attach learner photo:

Method of transport: _____

Taxi/Bus registration number: _____

Name of driver: _____

Contact number: _____

NEXT OF KIN INFORMATION

Name: _____

Contact number: _____

Alternative contact number: _____

Relation: _____

OFFICE USE ONLY

Family code: _____

Register class: _____

Admission number: _____

Waiting list: A B

Number on waiting list: _____

ID copy: ☐

Application fee: ☐

Proof of residence: ☐

Birth certificate: ☐

Clinic card ☐

FAMILY INFORMATION

Family status: ☐ Both parents ☐ Single parent - Unmarried

☐ Foster care ☐ Childrens home ☐ Single parent - Divorced

☐ Other ☐ Re-composed ☐ Widow/Widower

Parents deceased: ☐ Mother ☐ Father ☐ None

LEARNER HEALTH INFORMATION

Chronic diseases: _____

Allergies: _____

Medication: _____

MEDICAL AID INFORMATION

Name: _____

Telephone number: _____

Member number: _____

Primary member: _____

FAMILY DOCTOR INFORMATION

Name: _____

Telephone number: _____

Business address: _____

_____

INFORMATION OF PREVIOUS SCHOOL/PLAY GROUP/NURSERY

First registration of learner in North West: ☐ Yes ☐ No

Learner attended school last year ☐ Yes ☐ No

If yes, in which Province/Country: _____

Previous school _____

Telephone Number _____

Address _____

Province _____

Highest grade in previous school _____

Reason for leaving the school _____

BIOLOGICAL PARENT / LEGAL GUARDIAN 1 INFORMATION

Title: _____
Full names: _____
Surname: _____
Initials: _____
Preferred name: _____
ID number: _____
Nationality: _____
Home language: _____

Communication preference: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: _____
Mobile number: _____
Home telephone: _____
Fax: _____
E-mail: _____
Residential address: _____

Postal address: _____

Occupation status:
☐ Own Employer Professional
☐ Own Employer Non-Professional
☐ House wife ☐ Part time
☐ Contract worker ☐ Pensioner
☐ Student ☐ Temporary
☐ Full time ☐ Unemployed

Occupation: _____
Employer: _____
Work telephone number: _____
Employer physical address: _____

Is the learner living with this parent? ☐ Yes ☐ No

BIOLOGICAL PARENT / LEGAL GUARDIAN 2 INFORMATION

Title: _____
Full names: _____
Surname: _____
Initials: _____
Preferred name: _____
ID number: _____
Nationality: _____
Home language: _____

Communication preference: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: _____
Mobile number: _____
Home tel: _____
Fax: _____
E-mail: _____
Residential address: _____

Postal address: _____

Occupation status:
☐ Own Employer Professional
☐ Own Employer Non-Professional
☐ House wife ☐ Part time
☐ Contract worker ☐ Pensioner
☐ Student ☐ Temporary
☐ Full time ☐ Unemployed

Occupation: _____
Employer: _____
Work telephone number: _____
Employer physical address: _____

Is the learner living with this parent? ☐ Yes ☐ No

DECLARATION BY PARENT / GUARDIAN

I _____(Name of Parent / Guardian) hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Governing Body or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence.

Signed at _____on _____day of _____20___.

Signature of Parent / Guardian: _____

ACCOUNTABLE PERSON'S INFORMATION

☐ Biological Parent 1 ☐ Biological Parent 2 ☐ Other

Only if 'Other', please complete section A or B below:

A) INDIVIDUAL

Title:

Full names:

Surname:

Initials:

Preferred name:

ID number:

Home language:

Communication preference: ☐ SMS ☐ E-mail ☐ Mail

☐ By ha d

Comm language:

Mobile number

Telephone number:

Fax number:

E-mail:

Residential address:

Postal address:

B) COMPANY / CLOSED CORPORATION / TRUST

Title:

Name:

Registration number:

Comm language:

Contact number:

Fax number:

Business address:

Postal address:

BANKING DETAILS

Bank:

Branch:

Branch code:

Account type: ☐ Cheque ☐ Transmission ☐ Savings

Bank account number:

Account holder:

CONTRACT WITH SCHOOL WITH REGARDS TO PAYMENT

Agreement between Silver Creek School and _____(Name of parent / guardian) with regards to the payment of school fees.

a. Accept responsibility for the payment of fees for above child before or on the seventh (7th) day of each month:
   - [C] Internet transfer
   - [D] Stop order
b. I agree to inform the Finance Department in writing if I am unable to pay the fees. My child's admission will be secured for one (1) month.
c. I understand that the school will take the necessary legal steps to recover any outstanding fees.
d. I agree to give one (1) calendar months' notice should my child no longer attend school. In the last term, I undertake to give notice in October as November doesn't serve as a notice month.
e. I declare that the forms have been completed correctly. I have read and understand the acceptance requirements and school rules.
f. If you prefer to receive statements by e-mail, please indicate e-mail address
g. I / We the parents / guardian of _____undertake to honour the agreement as set out above.

Signature of Parent / Guardian: _____Date: _____

PERMISSION / CONSENT TO TAKE PART IN ALL ORGANISED ACADEMIC, SPORT AND CULTURE ACTIVITIES

1. I, parent / guardian of _____hereby give permission that he/she may participate in all academic, sport and culture activities presented by the school in an organised manner. To participate in tests conducted by the school support team with the object of improvement in school work and to identify other problems.
2. I grant permission that my child may be transported by a public bus company approved by the school management. If there is only a small group of learners that needs to be transported, parents / teachers with valid driver's licences may be asked to transport them.
3. I accept that all reasonable precautions will be taken for the safety and wellbeing of my child and that I will be held responsible for the payment of the medical and / or hospital fees if enforced upon, in case of an injury which cannot be ascribed to the responsible personnel's coarse negligence.
4. I hereby delegate my powers as parent / guardian to the Principal of the school or representative if medical or surgical treatment may be needed for my child. As far as I know, he/she is physically able to participate in any organised activities and resides in good health.
5. I confirm that all medical information supplied in the Learner Information section of this form is accurate and complete. This information may be used in case of an emergency.
6. I undertake to inform the school if any of the above information may change.
7. I undertake to support my child to obey the Code of Conduct and the disciplinary system of Silver Creek School as included in the Policy of the school.
8. I hereby confirm that the school is allowed to use imagery of my child in any publication, in any format.

Signature of Parent / Guardian: _____Date: _____

INDEMNITY

I/We the parents of/I the guardian of _____(name of learner) indemnify unconditionally and without restriction Silver Creek School and/or the shareholders of Silver Creek School or any person employed by Silver Creek School or any person acting on behalf of Silver Creek School against any losses, claims, injury or death that may be caused to the above learner by virtue of his or her use of any of the facilities provided by Silver Creek School.

Signed at _____on _____day of _____.

Signature of Parent / Guardian: _____

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Parents' Commitment Declaration

We, _____ *(Names and surname of parents)* the parents

of_____ *(Name and Surname of child):*

- Understand and accept the educational philosophy, objectives and aims of the Code of Conduct of Silver Creek School.
- Support the Vision and Mission Statement of the school.
- Undertake to explain and discuss the content of the Code of Conduct with our child/ren to ensure clear understanding.
- Will co-operate with educators in a spirit of partnership in the training of our child/ren.
- Understand and accept that willful disobedience of the Code of Conduct or willful defiance of the Principals and ethos of Silver Creek School, may result in our child/ren's dismissal from the school.
- Understand that we have the right to withdraw our child/ren from Silver Creek School if at any time we can no longer work together in a spirit of unity and all reasonable avenues of communication are exhausted.

Furthermore, we have discussed this Code of Conduct with him/her and we have made sure:

- that he/she fully understands the content and implications of this document;
- that he/she is willing to accept and adhere to this Code of Conduct and
- that he/she understands that if he/she willfully disobeys the Code of Conduct, he/she might be dismissed from the school.

We realize that from time-to-time children take issue with actions that they do not agree with, and they are prone to criticize statements out of context. This being normal for children, we undertake to ensure that should such issues occur, we will familiarize ourselves with all necessary details, and where appropriate; we will correct my child and support the staff. We will approach the correct staff members to obtain all the necessary details.

- We further realize that building strong relations with our child's teachers to aid in the training of our child is as much our responsibility as it is the schools, and we will pray for the staff and the school program, co-operate with them in the discipline and accept that the staff will attempt to display fair judgment in all matters.
- We will lay a spiritual foundation through Godly example in the home and support spiritual training in the school.
- We will follow through with any work, assignments or communications to be signed.
- We will undertake to ensure that our child abides by the school's times.
- We will undertake to ensure that we will co-operate in training the child to respect the school property and pay for irregular abuse of same.
- We will send written reasons for absence or tardiness.
- We will attend all parent functions and see to it that our child's appearance conforms to the School regulations.
- We will assist in publicizing the school and its programmes amongst friends.

We believe that the school's staff will endeavor to provide adequate care for our child and we absolve the school of all responsibility for mishaps, except for uncontrolled and careless supervision.
We realize that attending Silver Creek School is a privilege and not a right. It is our intention to abide by the decisions and support the discipline of the administration.

Signed: _____ _____ **Date**: _____

(Father) *(Mother)*

Signed: _____

(Learner, if in intermediate phase)

Student Contract

This document serves as a legal and binding contract between you; as parent or guardian of the under-mentioned learner; and Silver Creek School.

I, _____*(full names and surname)*,

Identity No. _____parent/guardian of

_____*(child's full names and surname)*, Grade

_____, hereby declare the following: ***(PLEASE INITIAL NEXT TO EACH BULLET)***

☐ I have read and fully understand the Parents' Handbook.

☐ I agree with and commit to its contents and undertake to familiarize my child with its contents.

I will do anything in my power to ensure that my child understands and adheres to the code of conduct as set out in the Parents' Handbook.

☐ I commit to keeping my child's school fees up to date and understand that failure to pay school fees may lead to suspension/expulsion of my child from the school.

☐ I understand that it is my duty to ensure that my child has all his/her stationery, textbooks and school Uniform within 7 days from my child's first day at Silver Creek School. It is also my responsibility to replenish my child's stationery throughout the year. Failure to comply may result in my child falling behind in classwork for which the onus will lie on me.

☐ I respect the privacy of the school, its learners and its staff as they respect mine and will value the school's principles.

☐ I understand that my child's education not only depends on the school, but also my child and me. I commit to continuously motivating and encouraging my child to study and complete homework. I will be actively involved in my child's progress and will keep communication open between myself and the school in an effort to ensure that my child gets the best support possible.

I hereby agree to pay my child's school fees as per the Parents' Handbook:

(PLEASE INITIAL NEXT TO BULLETS)

- Pre-grade R to Grade R — R1450 per month
- Grade 1-3 — R1950 per month
- Grade 4-7 — R2250 per month
- Registration — R1500 per month
- High School — R2750 per month
- Book fees (if any) — See price in Parents Handbook R _____

Signature of Parents/Guardian

Father: _____

Mother: _____

Guardian:_____ Date: _____

****For additional information, e.g. a specified term schedule, stationery lists, etc. please contact the office. ****

***** School fees are subject to change and therefore I will still adhere to the contract *****

MEDICATION CONSENT AND INDEMNITY FORM

I, (full names) _____

ID number: _____

The parent/guardian of: _____, hereby give consent for the medication described below to be given to my child by the staff of Silver Creek School.

Name of medication	What the medication is for: (illness or condition)	When the medication must be administered	Dosage

****Please note that all liquid medication must come in a plastic bag with spoon or syringe. ****

Allergies & Chronic Illnesses: _____

E.g. bees, grass, dairy, hay fever, diabetes, peanuts, arnica, menthol, etc. Even if an allergy was not necessarily diagnosed by a physician, please list anything your child has ever had a bad reaction (like diarrhea, rashes, hives, etc.) to.

Has your child ever had a bad reaction, e.g. rash, to plasters and/or bandages? YES / NO

If yes, explain: _____

Please take note: *The school is not permitted to give your child Panado syrup (or anything similar) for fever and/or pain unless you state it on this form. Fill in the exact product you would allow your child, if any, to use for fever and pain, the dosage, etc. If you do not fill anything in, no medication will be given to your child whatsoever.*

Signature: _____ Date:_____ Place:_____

Telephone: (h) _____ (w)_____

Record of medication administered by staff:

Date:	Medicine administered:	Dosage:	Time:	Issued by:	Signature:

General Indemnity Form

I, ID number:

_____; In my capacity as parent/guardian of

_____hereby give permission for him/her to participate in Curricular and Co-curricular activities of Silver Creek School and to go on excursions that are necessary in the course of such activities.

I accept that all reasonable precautions will be taken to ensure the safety and welfare of every child. I agree that I will be held responsible for the payment of any medical and/or hospital fees, where applicable, should any injury or loss be sustained by my child. I specifically indemnify and hold Silver Creek School, its owner and its employees, harmless against any claims of whatsoever nature arising out of any injury, damage or loss sustained in pursuance of the aforesaid participation.

I cede my power as parent/guardian to the owner of Silver Creek School and her representatives, should medical treatment or surgery for my child be deemed necessary. As far as I know, my child is physically capable of participating in the various activities and he/she is in good health.

However, the persons responsible should please note the following *(please state any medical aspects that the employees should be aware of, e.g. allergies, tendency to abnormal bleeding, epilepsy, asthma, etc.)*

_____
_____
_____
_____
_____

Furthermore, I understand in order to protect all the learners in the school, the school may deem necessary from time to time to take precautionary measures such as bag/body searches and drug/alcohol screening amongst learners. I also understand that such searches will only be done when reasonable suspicions occur and these procedures will be done discretely and confidentially according to the school's Drug and Substance Abuse Policy.

I, the undersigned, have read, understood and agree with this indemnity form and its contents.

_____ _____ _____

Parent/Guardian **Principal** **Date**

Media Consent

Silver Creek School takes pride in its learners and their achievements. We therefore like to share pictures and videos of learners and their outstanding achievements with the entire school and its affiliates. This may be by way of posting pictures on the school's WhatsApp group, Facebook site, and website or on the walls of the school.

As part of Silver Creek School's advertising campaign, it is also useful to post photographs taken during school events on social media platforms, websites, billboards, flyers and newspapers for promotional purposes. Examples of such photographs include but are not restricted to fundraising events, prize giving ceremonies, school concerts, extra-curricular achievements, projects and photos taken on fun days.

It is important that parents understand that some of the media posted may be visible to the public, for example pictures posted on the website and Facebook. Silver Creek School can therefore not accept any liability or responsibility for illegal actions of outside persons who have access to these platforms.

Silver Creek School will be restricted to using such photographs for promoting the school, sharing achievements and record keeping purposes only. Such photographs may never and will never be sold by the school or any of its staff members to third parties or exploited in any way.

I, the undersigned, have read, understood and agree with the contents of this release form and give permission to Silver Creek School to use photographs of my child,

_____for promotional purposes.

_____	_____	_____
Parent/Guardian	**Principal**	**Date**

Bus Rules

- Learners are only allowed to use the bus once their parents have signed the indemnity form and returned it to school.
- Learners are not allowed to board or get off the bus while it is still moving or if the engine is still running. Only once the bus had come to a complete stop and the engine had been switched off, learners may board or get off.
- Learners may not board the bus at school before the bus teacher added them to the register.
- Learners are not allowed to stand, walk or run in the bus while it's moving. Learners should remain seated.
- Learners must not make excessive noise on the bus as it is distracting to the driver.
- Learners are not allowed to hang out the windows or doors of the bus.
- Learners are not allowed to litter in the bus, or to throw litter out of the windows.
- Learners may not eat or drink on the bus unless the bus teacher has given permission.
- Learners may not damage anything on the bus. In case damage occurs due to maliciousness or negligence, the learner in question's parents will be held liable for all repair costs.
- Learners are responsible for their own belongings on the bus and must ensure that they do not leave anything behind.
- Learners must know where to get on and off the bus.
- The Code of Conduct still applies on the bus and learners who misbehave will be punished.
- If learners misbehave, they will no longer have the privilege of taking the bus and will no longer be allowed to use the bus service.

I, parent of _____have read and understood the above bus rules, accept it and will ensure that my child will abide by it.

Signature: _____